# DO YOU HAVE QUESTIONS BEFORE COMMITTING TO A MINISTRY OR GROUP? FILL OUT THE INFORMATION BELOW AND RETURN THIS FORM TO THE PARISH OFFICE. SOMEONE WILL BE IN TOUCH TO ANSWER YOUR QUESTIONS.

NAME:		

PHONE #:\_\_\_\_\_

EMAIL:\_\_\_\_\_

These groups interest me:

Please provide more information about:

Please contact me via (Circle One) PHONE TEXT

EMAIL

The best time to reach me is \_\_\_\_\_





# HOLY ROSARY CATHOLIC COMMUNITY Parish and School Volunteer Ministries

"God has given each of us a A GIFT from his great variety of SPIRITUAL GIFTS. Use them well to serve one another"

~ 1 Peter 4:10



In this booklet you will find information about the various ministry opportunities available at Holy Rosary parish and school. The involvement of our parishioners, parents and youth is the heart of our community. Thank you for giving prayerful consideration to the areas in which God is calling you to serve.

# Christ

has no body now on earth but yours, no hands but yours, no feet but yours. Yours are the eyes through which Christ's compassion is to look out to the svorld. Yours are the feet with which Christ is to go about doing good. Yours are the hands with which Christ is to bless all people now. Terya of Firla

## PRAY FOR THE NEEDS OF OUR PARISH

We greatly appreciate your prayers for our parish and its needs, and we encourage you to actively seek the prayers of our parish in your own times of need. Our prayer blankets and prayer cards are offered to bring peace and comfort, and Father Chuck can be called upon at any time.

Stewardship

My church is composed of people like me. I help make it what it is. It will be friendly if I am. Its pews will be filled if I help fill them. It will do great work if I work. It will make generous gifts to many causes if I am a generous giver. It will bring other people into its worship and fellowship if I invite and bring them. It will be a church of loyalty and love, of fearlessness and faith, and a church with a noble spirit if I, who make it what it is, am filled with these same things. Therefore, with the help of God, I shall dedicate myself to the task of being all the things that I want my church to be.

We are the Hands of Christ

Holy Rosary Catholic Community 1043 Lake Ave Detroit Lakes, MN 56501 218-847-1393; <u>parish@holyrosarycc.org</u> **PARISH MISSION** 

Holy Rosary is a community of believers centered in Jesus Christ and rooted in the tradition of the Roman Catholic Church. We are a people who celebrate the presence of God among us in Word and Sacrament, drawing strength from the Eucharist.

# STAFF

PASTOR Fr. Chuck Huck (218) 847-1393 x106 frchuck@holyrosarycc.org

(218) 847-1393 x126

**DEACON** Deacon Gary Hager

PARISH ADMINISTRATOR Mary Hager

**RECEPTIONIST** Carlos Diaz (218) 847-1393 x100 mhager@holyrosarycc.org

ghager@holyrosarycc.org

(218) 847-1393 x103 cdiaz@holyrosarycc.org

kaolson@holyrosarycc.org

(218) 847-1393 x109

FAITH FORMATION Preschool/Elementary Kathy Olson

Middle School/Sr. High OPEN POSITION

**STEWARDSHIP** Jamie McDougall

**LITURGY & MUSIC** 

April Spaeth

MAINTENANCE Nate Flugel

Cathy Larson

Beth Gilbert

SCHOOL PRINCIPAL

SCHOOL ADMIN ASST.

(218) 847-1393 x122 jmcdougall@holyrosarycc.org

(218) 847-1393 x102 aspaeth@holyrosarycc.org

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Just think what could happen in the future if 100% of our families at Holy Rosary actively participated in stewardship...

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## LITURGICAL MINISTRIES

April Spaeth; (218) 847-1393 x102; aspaeth@holyrosarycc.org

**SACRISTAN:** Organize and instruct liturgical ministers before Mass, finding subs as needed. Keep the sacristy quiet and prepare the credence table for the Eucharistic celebration.

**GREETER/USHER:** Greet those arriving for Mass, help seat people as needed, assist with weekly collections and straighten up the church and common areas after Mass.

**ALTAR SERVER:** Youth Grade 3 and older who have received their First Holy Communion are welcome to serve at the altar for weekend and special Liturgies.

**LECTOR/READER:** Proclaim the Word and Intercessions at weekend and special Liturgies.

**MINISTER OF HOLY COMMUNION:** Assist in distributing the Body and Blood\* of Christ to the congregation during Holy Communion. \*There may be times the Precious Blood is not distributed

**MEDIA:** Advance the screens that display songs and prayers during weekend and special Liturgies. Start and end the live stream for Saturday Mass and special occasions.

**FUNERAL ASSISTANT:** Assist in the flow of funeral Masses. Help seat attendees as needed, prepare incense for Final Commendation, and straighten up the church after the Mass.

# **MUSIC MINISTRIES**

April Spaeth; (218) 847-1393 x102; aspaeth@holyrosarycc.org

**CANTOR:** Lead the congregation in song at weekend or special Liturgies.

**ACCOMPANIST:** Musicians who play piano, organ, guitar, winds, brass, strings or percussion during Masses with the Cantor(s).

**CHOIR:** Choirs will be assembled again in the coming months.

# **YOUTH FAITH FORMATION**

Kathy Olson; (218) 847-1393 x109; kaolson@holyrosarycc.org

### **ELEMENTARY FAITH FORMATION**

PK-6<sup>TH</sup> GRADE CATECHIST: Teach weekly faith formation classes to a group of 10-15 students in a classroom setting from mid-September through the end of April. Must be 18 years or older.
PK-6<sup>TH</sup> GRADE SUBSTITUTE CATECHIST: Fill in for a catechist when they are unable to teach. Must be 18 years or older.
PK-6<sup>TH</sup> GRADE CLASSROOM AIDE: Assist the catechist in the classroom.

**PRAYER TESTER FOR GRADES 2-6:** Test children on prayers in the hallway outside the classroom during Faith Formation.

**OUTSIDE MONITOR:** Be with children outside or in the Welcoming Center after Faith Formation classes to ensure safety as children are picked up.

## **CHILDREN'S LITURGY OF THE WORD**

**CATECHIST:** The catechist proclaims the Liturgy of the Word during 9:00am Mass on Sunday to children ages 4-Grade 2 in the Parish Living Room. Children are returned to church during the Offertory. Time commitment is as few as one to two Sundays per month. Lesson plan, materials and instruction are provided. Must be 18 years or older.

**AIDE:** Assist the catechist with managing the children who attend the Children's Liturgy of the Word during 9:00am Mass on Sunday. Time commitment is as few as one to two Sundays per month. Must be 6<sup>th</sup> grade or older.

Youth Ministry

### VACATION BIBLE SCHOOL

\*VBS is held each year at Holy Rosary in the early summer Kathy Olson; (218) 847-1393 x109; kaolson@holyrosarycc.org

**CREW LEADER:** Accompany a group of 4-5 children to various stations and participate with them as they learn about the daily VBS theme. Must be 6<sup>th</sup> grade or older.

**STATION LEADER:** Teach a group of 10-15 children about the daily VBS theme. Stations include craft, snack, faith (Bible story), games and music. Lessons and materials are provided. Must be 9<sup>th</sup> grade or older.

# **MIDDLE & HIGH SCHOOL FAITH FORMATION**

**7<sup>TH</sup>-8<sup>TH</sup> GRADE SMALL GROUP LEADER:** Lead a group of 5-8 students weekly in discussions and activities as directed by the catechist mid-September through the end of April. Open to Confirmed high school students and adults.

**9<sup>th</sup> GRADE CATECHIST:** Teach <u>YOU: Life, Love and the</u> <u>Theology of the Body</u>. This program has videos with each lesson to present the content. Lead a group of girls or boys through discussion, questions, reading and activities. Usually done as a team with another adult. This program has great catechist support material. Must be an adult who has been Confirmed.

## 10<sup>th</sup>-11<sup>th</sup> GRADE CONFIRMATION SMALL-GROUP

**LEADER:** Teach Confirmation using <u>Chosen</u>. This program has videos with each lesson to present the content. Lead a group of girls or boys through reflection, discussion, questions, reading and activities. Can be done alone or with another catechist. This program has great catechist support material.

**FEEDING THE FAITH:** Teens LOVE to eat! Help feed the kids before Faith Formation on Wednesday nights, either by donating snacks and supplies or cooking and serving a meal.

### **YOUTH EVENTS**

Kathy Olson; (218) 847-1393 x109; kaolson@holyrosarycc.org

**CHAPERONES FOR EVENTS:** A variety of events require extra adult help throughout the year. Chaperones are responsible for assisting in the well-being of the youth throughout an event. Duties include monitoring the behavior of youth while on trips, directing a small group, or assisting the director in whatever arises. **DRIVER FOR EVENTS:** Sometimes events require youth to travel away from Holy Rosary. Drivers are needed to provide safe and responsible transportation of our youth to and from the event. **FAITH FORMATION CLASS SPEAKER:** Sharing our experiences is one way God calls us to serve one another. Periodically we call on people to give a talk to our youth during their class time. We provide an outline of what we are looking for in the talk and help the speaker prepare. Most talks are 10-15 minutes in length.

# PARISH OUTREACH

Parish Liaison ~ Mary Hager (218) 847-1393 x100; mhager@holyrosarycc.org ADORATION: Spend some time in prayer with Jesus on Tuesdays. The Blessed Sacrament is exposed after the 8:30 am Mass until 7pm. All are welcome!

**TRANSPORTATION:** Make a difference in the life of someone in need by driving them to appointments locally or in Fargo.

**BUS DRIVER:** Drive the KC bus to pick up parishioners who are unable to transport themselves to Mass on Saturday evening.

#### HELP RESIDENTS ATTEND MASS OR COMMUNION SERVICES AT NURSING HOMES: Bring residents to Mass or Communion services at their nursing home – Diamond Willow, Ecumen, Oak Crossing and Pelican Landing.

**COMMUNION DISTRIBUTION AT THE HOSPITAL:** Visit Catholic patients at Essentia-St. Mary's. Pray with them and bring them the Body of Christ.

**PRAYER CHAIN:** Be on call to pray for those who have asked for prayers. Names and intentions won't always be shared;

remember, God knows who and what we are praying for even when we don't know the details.

**EMMAUS MINISTRY:** More information to come as COVID subsides.

## **HELPING HANDS MINISTRIES**

Jamie McDougall; 847-1393 x122; jmcdougall@holyrosarycc.org SERVICE LEAD: Provide leadership and direction to teams serving meals for funerals and other events. Training provided. SERVE MEALS: Sign up to work on a team to prep food and tables, serve and clean up for funeral luncheons and other events. BAKER: Prepare desserts for funeral luncheons and other events.

# **RIGHT OF CHRISTIAN INITIATION OF ADULTS**

Faith Haaland; (218) 841-8411; dsfaith@aol.com RCIA & BEYOND: The Rite of Christian Initiation of Adults (RCIA) is the process by which the Catholic Church initiates adults into full communion with the Church through the Sacraments of Baptism, Eucharist and Confirmation. It is also for current Catholics who want to learn more about their faith.

# **FACILITY & MAINTENANCE NEEDS**

Nate Flugel (218) 847-1393 x115; nflugel@holyrosarycc.org

**DUST THE CHURCH:** Dust the church and Parish Living Room on a weekly basis.

**WASH WINDOWS:** Wash the windows throughout the church and Lake Ave., Welcoming Center and Washington Ave. entrances once a month.

**ASSIST THE CUSTODIAL STAFF:** We can all use an extra hand from time to time...our custodial staff included. Requests will be made on an as-needed basis.

Mary Hager; (218) 847-1393; mhager@holyrosarycc.org

**GARDENING ANGELS:** Maintain the outdoor flower gardens. There are several areas available to work in so it's not too overwhelming!

April Spaeth; (218) 847-1393 x102; aspaeth@holyrosarycc.org

**LINEN MINISTRY:** Launder and iron corporals/purificators and hand towels used during Mass.

#### WATER AND TEND TO INDOOR PLANTS: Help to

maintain plants and flowers inside the church. Trim overgrown/dead parts and water 2 times a week.

# **PARISH ADMINISTRATION**

Parish Liaison ~ Carlos Diaz (218) 847-1393 x103; cdiaz@holyrosarycc.org

**FRONT DESK HELP:** Answer phone calls, assist visitors at the front desk and help with projects as needed. Could be a few hours on a given day or more.

**MAILING HELP:** A few times each year we send out bulk mailings to the parish. Help stuff envelopes, label, and organize the mailing. This is typically a 4 to 5-hour project each time.

Mary Hager; (218) 847-1393; mhager@holyrosarycc.org

**COLLECTION COUNTER:** Help count the weekend collection. There are three teams that count on a rotating basis.

# PARISH FUNDRAISING

Jamie McDougall; 847-1393 x122; jmcdougall@holyrosarycc.org

#### FUNDRAISING PLANNING/COORDINATION: If you enjoy

teamwork, brainstorming new ideas and are passionate about bringing people together to support a great cause, then this group is for you! Help plan new fundraising initiatives and refresh existing ones for our parish and school.

**PARISH FALL FESTIVAL BOARD:** This group meets monthly from March until the fall festival, typically held in August. Collaborate and brainstorm to create a family-friendly event to promote fellowship and raise money for the needs of our community.

**PARISH FALL FESTIVAL BOOTH CHAIR:** Gather your family or friends and chair a booth for the fall festival! There's something for everyone – food, games, bingo, auctions, raffles – and new ideas are always welcome!

**BINGO EVENTS:** If you have an affinity for BINGO this is the service ministry for you! Help plan and execute 3-4 bingo events a year.

# PARISH SPECIAL EVENTS

Parish Liaison ~ Carlos Diaz; 847-1393x103; cdiaz@holyrosarycc.org

**COMMUNITY THANKSGIVING DINNER:** Help to prepare, serve, and deliver meals to those in need on Thanksgiving Day. **COOKIE WALK:** Help to prepare, package, and distribute sweet treats for Christmas.

### **PARISH COMMITTEES**

Deacon Gary; 218-847-1393 x126; ghager@holyrosarycc.org

# **GOING FORTH AS DISCIPLES TEAM:** This team is composed of a group whose focus is to encourage evangelization

composed of a group whose focus is to encourage evangelization in our parish and community to bring others closer to Jesus. Our program is called Going Forth as Disciples and is facilitated throughout the Diocese as a means to spread the good news of Christ.

April Spaeth; (218) 847-1393 x102; aspaeth@holyrosarycc.org

**ART & ENVIRONMENT COMMITTEE:** This committee is responsible for the seasonal look of the church and welcoming centers. This includes floral/plant arrangements, decorations, set up and removal as seasons change.

LITURGY COMMITTEE: Parishioners who have a special interest in liturgy and the fine tuning of the Eucharistic celebration make up this committee. Those involved must be willing to read documents to stay informed of liturgical updates and should have or be willing to grow an understanding of good liturgical practices. **MUSIC COMMITTEE:** If music is a passion of yours, this committee will fit you to a tee! Plan and execute the musical needs of the church with the Director of Music & Liturgy.

Jamie McDougall; 847-1393 x122; jmcdougall@holyrosarycc.org

**STEWARDSHIP COMMITTEE:** They say it takes a village creating a welcoming and comforting experience in church is no different. Participate in discussions to engage parishioners and plan events to bring others into full community with our parish

Beyond SUNDAY MORNING

## **PARISH COUNCILS**

Mary Hager; (218) 847-1393 X100; mhager@holyrosarycc.org

**PASTORAL COUNCIL:** The Pastoral Council serves as a consultative body for the Pastor, helping provide direction to the pastoral activity of the parish. Pastoral Council seats are a three-year term, renewable once, with vacancies filled by a parish wide vote. The Pastoral Council meets on the 3rd Tuesday of odd numbered months. Mass is at 6PM followed by the council meeting. **PARISH FINANCE COUNCIL:** The Finance Council serves as a consultative body for the Pastor, helping provide direction to the financial activity of the parish. Financial activity encompasses campus, cemetery, and other parish financial needs. Finance Council members serve a three-year term, renewable once, with vacancies filled by the appointment of the pastor. The Finance Council meets on the 4th Tuesday of odd numbered months. Mass is at 6PM followed by the council meeting.

# ORGANIZATIONS

#### **KNIGHTS OF COLUMBUS:**

Jim Wolf; 218-841-0547; Bill Quinn; 609-879-1214 The Knights are a fraternal order organization for men 18 years and older. We share a desire to be better husbands, fathers, sons, neighbors, & role models. Our goals are to put charity and community first.



#### CATHOLIC DAUGHTERS OF THE AMERICAS:

Laurie Lewandowski; 218-849-2402; lewdlmn@tekstar.com



Catholic Daughters of the Americas strive to embrace the principles of faith working through love in the promotion of justice, equality and the advancement of human right and human dignity for all mankind.

#### CATHOLIC UNITED FINANCIAL:

Julia Nelmark; 218-252-4440; nelmark9@gmail.com Catholic United Financial is a not-for-profit fraternal benefit society. They help support Catholic parishes, school and communities.



# SOCIAL OPPORTUNITIES

Parish Liaison ~ Carlos Diaz (218) 847-1393 x103; cdiaz@holyrosarycc.org

**CARD PLAYERS:** If you enjoy a good game of cards then this group is for you! Play starts on Tuesdays at 1:30pm in the parish Living Room. Enjoy an afternoon of cards, fellowship, and dessert. **QUILTING GROUP:** Attention sewers – if you've been searching for a place to enjoy quilting and fellowship, look no further! Our quilters group meets in the parish Living Room twice a month to work on a variety of projects for our church and community. If you don't know how to quilt, that's ok. There are plenty of jobs to do!

**PRAYER BLANKET MINISTRY:** Join with a group who makes prayer blankets for the sick. Each blanket is blessed and paired up with a prayer booklet before going out to those in need. **SUNFISH MINISTRY:** Do you enjoy fishing but prefer not to eat fish? Or do you find yourself looking for places to distribute your excess? We will be developing a list of people who would love to share in your catch! Simply clean and package the fish and make a call the church office (847-1393) and we will let you know who to reach out to.

If you would like to be on the list to receive some fish caught fresh from our local lakes, please contact Carlos at 847-1393 to be added to the list.

**BIBLE STUDY GROUPS:** There are a lot of great studies out there! Whether you're looking to learn more about your faith, yourself or simply connect with others in the parish, a study group is a great opportunity! If you would like to organize or lead a group, please contact the receptionist at 847-1393. Studies will be offered via the weekly bulletin, screens and Evangelus. Keep an eye out for one that speaks to you!

# HOLY ROSARY SCHOOL

Cathy Larson, Principal 847-5306 x202; clarson@holyrosarycc.org



# **HELP DURING THE SCHOOL DAY**

School Liaison ~ Beth Gilbert (218) 847-5306 x200; bgilbert@holyrosarycc.org

**LUNCHROOM SUPERVISOR:** Supervise students during their lunch period. Help the younger kids open cartons, etc. Pray with each class and dismiss them when their lunchtime is over. This is a daily need, September through May from 11:10-12:10.

**PLAYGROUND SUPERVISOR:** Assist the principal in supervising students during recess. This is a daily need, September through May from 11:30-12:30.

**KITCHEN AIDE:** Help prepare lunch for the students when one of the cooks is unavailable. This is an on-call need.

**DISHWASHER:** Wash dishes that were used during school lunch preparation and by students and staff as they finish eating. On-call substitute washers are also needed. This is a daily need, September through May from 11:00-1:00.

**LAUNDER TOWELS:** Take home the towels from the school & parish kitchens at the end of each week and launder them.

**CLASSROOM AIDE:** Assist a teacher in his or her classroom as needed.

**CARDINAL'S NEST ASSISTANT:** This is a great opportunity for Middle or High School students to earn money for youth events! Play with the kids, help serve snacks and help kids with their homework from 3:30 to 5:30 Monday through Friday.

**WEDNESDAY MORNING PRAYER:** Join together with a group of our school parents on Wednesday morning at 8:15 (before school Mass) as they pray for student and teacher prayer requests that are collected throughout the week.



### **SCHOOL ADMINISTRATION**

Beth Gilbert; (218) 847-5306 x200; bgilbert@holyrosarycc.org

FILL IN FOR THE OFFICE: Answer phones and assist visitors when the school secretary is unavailable. May be for a half day or a full day.

**LUNCHTIME FILL-IN FOR THE OFFICE:** Answer phones and assist visitors for a half hour over lunchtime. Ideally this time would be covered 2-3 days each week.

## SCHOOL FUNDRAISING

Jamie McDougall; 847-1393 x122; jmcdougall@holyrosarycc.org

**SORT RECEIPTS/UPCs:** This project involves sorting and totaling Central Market "We Care" receipts, counting Our Family UPCs and counting and entering Coke pop tops online for our school to receive money from these organizations. Please also bring in these items from home as every bit helps those dollars add up for our school!

**MARATHON FOR NONPUBLIC EDUCATION:** This event is a major FUNdraiser for our school. Students and school families raise pledges to bike around the lake one Sunday in October. Volunteers are needed to drive around the lake and pick up anyone who might not be able to make it all the way around. We also need volunteers to set up and serve cookies and water at four water stops that are set up around the route, then tear down and return supplies to the school. Crossing guards to ensure the riders are safe at intersections are also needed. If you are unable to participate on the day of the Marathon, your monetary contribution to the Marathon is greatly appreciated!

**GIVING HEARTS DAY:** Giving Hearts Day is a primarily onlinedriven fundraiser that happens on the 2<sup>nd</sup> Thursday in February each year. Volunteer opportunities for this day are writing out thank you notes for donors and personally calling donors to thank them for contributing to our school. There are also opportunities to provide administrative support. **SPRING INTERLUDE:** Our annual Spring Interlude takes place in the spring and has become an event enjoyed by many! There are many opportunities to volunteer to make this event successful – people are needed for the planning committee, to solicit and collect items for live and silent auctions, to plan decorations and set up the day of the event, marketing and design help…the list goes on. There really is something for everyone!



# SCHOOL ORGANIZATIONS

School Liaison ~ Cathy Larson (218)847-5306 x202; clarson@holyrosarycc.org

**PTO** (Parent Teacher Organization): Joining the PTO is a great way to meet other parents and work with teachers and administration to better our school. You can attend the PTO meetings, volunteer your time for PTO events and support fundraising events. The PTO meets every other month.

**SCHOOL COUNCIL:** The School Advisory Council is a consultative body advising the pastor and administrator of Holy Rosary School. The council utilizes the Diocesan School Policies to drive recommendations that benefit the students and community of Holy Rosary School. The duties and functions of the Advisory Council operate solely in an advisory capacity. The council is commissioned to meet monthly throughout the school year.

